

## Each essay has at least 2 drafts

Your essays must have at least 2 drafts:

- **Workshop Draft** (must be complete for workshop): I do not comment on the Workshop Draft except to give credit if it is a complete draft.
- **Mandatory Revision**: I grade the Mandatory Revision of each of those 4 essays (after you've had the chance to improve the essay after receiving feedback from the workshop and, if you wish, from the Center).
  - Mandatory Revisions will not be accepted for grades after the due date or the due-date-with-the-Writing-Center-extension.
- **Optional Revision(s)**: If you wish, you may revise any or all of your 4 essays once any time and yet again for the Portfolio. Revised grades replace the earlier grades.
- Each Optional Revision
  - must have a minimum of **250 additional words that are boldfaced** (so, every time you revise beyond the Mandatory Revision, you add an extra 250 new boldfaced words).
  - The point is to deepen your essays by adding ideas, to use whatever new rhetorical devices and strategies we have covered since the due date of the Mandatory Revision, and to refine the style, not simply add a word here and there.
  - You should develop your existing ideas more fully, but you might also add a new idea and/or do additional research.
  - Do NOT limit your revision to the information that you had available at the time you wrote the original essay-- you now have more information available.
- You must always submit **the original corrected-by-me copy** of the essay with any Revision-- otherwise I will not grade the Revision.